



WOODLAND TOWNSHIP BOARD OF EDUCATION  
AGENDA  
October 10, 2018  
MINUTES

***Woodland Township School District Mission Statement***

*The Woodland Township School District values the uniqueness of individual students and provides a high quality education in our highly supportive community.*

1. Call to Order

In accordance with the Open Public Meetings Act, this meeting was advertised in the Burlington County Times and posted in the Chatsworth Elementary School and on the District’s Website.

2. Complaint Procedure:

If a problem arises, the teacher will notify the administrator. If a parent calls or comes to see the administrator, the administrator will instruct the parent to meet with the teacher. If the parent-teacher meeting does not resolve the problem, the parent can meet with the teacher and administrator. If this meeting does not resolve the problem, the parent can go to the School Board at which time the administrator and teacher may be represented. In the event, that a parent or citizen bypasses the complaint procedure; the Board will not discuss or take action on the complaint.

Public agendas are available as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the business office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled “Public Comment on Agenda Items Only,” is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled “Public Comment,” is your opportunity to provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

3. Presentation - Brown & Brown Health Insurance Analysis Presentation

4. Pledge of Allegiance

5. Roll Call

Edward Vincent	Present
Dennis Cronin	Absent
William Dirkin	Present
Christopher Diaz	Present
Linda Morris	Absent
Misty Weiss, Superintendent	Present
Carolyn Fischl, Supervisor	Present
George Gahles, BA	Present

6. President Opens the Meeting - Time 7:25

7. Board Member Comments on the Agenda  
None

8. Public Comments on Agenda Items Only  
None

9. MOTION: To approve the minutes for:

A. Regular Meeting - September 26, 2018

A motion was made by William Dirkin and seconded by Chris Diaz

Roll Call	
Edward Vincent	Yes
Dennis Cronin	Abs
William Dirkin	Yes
Christopher Diaz	Yes
Linda Morris	Abs

**MONTHLY FINANCIALS/CONTRACTS:**

10. Consent Agenda:

The following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To accept the financial Report of the Secretary for the month ending September 2018:  
Balance on hand in the general account which includes special revenue: **\$198,361.26**

Board Secretary's Month Certification  
Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, George Gahles, Board Secretary, certifies that as of September 2018, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

George M. Gahles  
Sch. Bus. Adm. /Board Secretary

10/10/2018  
Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Woodland Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of August 2018, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B. To approve to authorize the Business Administrator to make transfers within accounts for the month of September 2018.

C. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills **\$120,877.53** for the month of September 2018 to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Business Administrator for the payment of the same.

D. MOTION: To approve the gross wages for the pay period ending September 15, 2018 in the amount of **\$88,372.98** September 31, 2018 in the amount of **\$88,704.39**

A motion was made by William Dirkin and seconded by Chris Diaz

Roll Call	
Edward Vincent	Yes
Dennis Cronin	Abs
William Dirkin	Yes
Christopher Diaz	Yes
Linda Morris	Abs

**POLICIES:**

12. Consent Agenda:

The following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION, BE IT RESOLVED, that the Board of Education approve the first reading of the following policies and regulations:

a. P & R 1613 Disclosure and Review of Applicant’s Employment History

- b. P 5512 Harassment, Intimidation, and Bullying
- c. P & R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

A motion was made by Chris Diaz and Seconded by Ed Vincent

Roll Call

Edward Vincent	Yes
Dennis Cronin	Abs
William Dirkin	Yes
Christopher Diaz	Yes
Linda Morris	Abs

**PERSONNEL:**

13. Consent Agenda:

The following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education approves Jen Bergen as the STEM club advisor for the 2018-19 school year at a stipend of \$800.00.

A motion was made by Chris Diaz and seconded by William Dirkin

Roll Call

Edward Vincent	Yes
Dennis Cronin	Abs
William Dirkin	Yes
Christopher Diaz	Yes
Linda Morris	Abs

**FIELD TRIP:**

15. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education approve the following field trips:

Class	Location	Date	Cost
2nd & 3rd	Pinelands Institute for Natural & Environmental Studies	10/24/18	\$324.00
7th & 8th	National Constitution Center, Walking Tour, American Revolution Museum	10/19/18	\$1041.00

A motion was made by Ed Vincent and seconded by Chris Diaz

Roll Call	
Edward Vincent	Yes
Dennis Cronin	Abs
William Dirkin	Yes
Christopher Diaz	Yes
Linda Morris	Abs

**PROFESSIONAL DEVELOPMENT**

16. Consent Agenda:

The following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION, BE IT RESOLVED, that the Board of Education approve the following professional development:

Staff Member	Program/Workshop	Date	Cost
Carolyn Fischl Vincent Root	Handle with Care Recertification	12/12/18	\$450.00
Carolyn Fischl	Essential Skills to be Successful within the Classroom Setting	3/26/18	\$0

A motion was made by Chris Diaz and seconded by William Dirkin

Roll Call	
Edward Vincent	Yes
Dennis Cronin	Abs
William Dirkin	Yes
Christopher Diaz	Yes
Linda Morris	Abs

18. Superintendent's Report

A. Drills-

a. October 10 - Lock Down Drill

B. Spring 2019 State Assessment, Name and Time Changes

a. PARCC no longer - now will be New Jersey Student Learning Assessments - ELA & Math

b. Number of items will be reduced and number of units

- i. Three ELA units to two units
    - ii. Four Math units to three units
  - c. Testing time
    - i. ELA - grade 3 reduced by 75 min and grades 4-8 reduced by 90 minutes
    - ii. Math - grades 3-5 reduced by 60 minutes and grades 6-9 reduced 90 minutes.
- C. School Violence Awareness Week
  - a. Trooper will be speaking to each our classes about safety at home, school and in the community.
  - b. October 18 Cyber Crime Unit coming out to talk to middle school students about the importance of cyber safety.
- D. American Red Cross Blood Drive
  - a. Hosted here on Tuesday, October 16 from 2-7pm
  - b. Members of the community are invited to donate
- E. October 8th In-Service
  - a. Balanced Literacy Training
  - b. CPR Training
  - c. Staff Evaluations
- F. 2018 Cross Country
  - a. Team has been doing great
  - b. Students in grades 5-8 representing the District
- G. Staff Wellness & School Climate
  - a. Working to build a healthy mind, body and soul through a weekly staff workout
  - b. Monthly staff meetings are being held to educate our teachers to create trauma sensitive classrooms
- H. Classroom Highlights -
  - a. 2nd Grade - is learning the engineering design process through many hands-on activities.
    - i. Students were challenged to "build a better lunchbox"
    - ii. design a marshmallow tower out of just dry spaghetti and small marshmallows that can hold 1 BIG marshmallow
    - iii. will be constructing water bottle holders for each other using all types of fabrics, string, yarn and twine.
  - b. Successful first visit from the Burlington County Mobile Library last Friday
- I. Important Dates:
  - a. October 16, 2018 - American Red Cross Blood Drive 2-7pm
  - b. October 20 -21 - PTO Cranberry Festival Parking - Volunteers still needed
  - c. October 23, 2018 - Picture Day for all students
  - d. October 31, 2018 - Halloween Parade at the School
  - e. November 8 & 9 - No School

William Dirkin said he was please that the school was making progress on the strategic plan initiatives

20. Public Comments

None

21. MOTION, Adjournment

A motion was made by William Dirkin and seconded by Ed Vincent

Roll Call

Edward Vincent	Yes
Dennis Cronin	Abs
William Dirkin	Yes
Christopher Diaz	Yes
Linda Morris	Abs

Time 8:05