

FAIRFIELD BOARD OF EDUCATION

Public Work Session

Special Meeting Minutes

Tuesday, July 16, 2024 at 9:00 AM at the Stevenson School Media Center

MR. ANTHONY DEPASCALE, BOARD PRESIDENT, CALLED THE ROLL AT 9:00 AM:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Ms. Andrea Bellise-Jandoli	ABSENT	Ms. Angela Altaai	PRESENT
Mr. Joseph Fede	PRESENT	Mr. Anthony DePascale	PRESENT
Ms. Melinda Street	PRESENT		

BE IT RESOLVED that the Fairfield Board of Education meeting finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Ryan Gupta	Superintendent of Schools	PRESENT
Mrs. Kathleen Marano	Interim Business Administrator/Board Secretary	PRESENT

Now, please join us for the Pledge of Allegiance.

I. RECOMMENDATION TO MOVE TO EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education hereby convenes to Executive Session for discussion of the following subjects: _____.

It is anticipated that the Executive Session will take approximately _____; the Board may take action when it reconvenes to Public Session; and the minutes of the Executive Session shall be released to the public when the reason for the Executive Session no longer exists.

EXECUTIVE SESSION

Motion to go into Executive Session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;

NO EXECUTIVE SESSION WAS HELD

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5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/Client privilege.

Introduced by: _____ Seconded by: _____ Time: _____

Motion to return to open session (to be moved in Public Session):

Introduced by: _____ Seconded by: _____ Time: _____

ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by: _____ Seconded by: _____ Time: _____

ROLL CALL

Ms. Bellise-Jandoli _____ Mr. Fede _____ Ms. Street _____ Ms. Altaai _____ Mr. DePascale _____

NO EXECUTIVE SESSION WAS HELD.

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Special Meeting Minutes

Tuesday, July 16, 2024

9:00 AM at the Stevenson School Media Center

(Access livestream at www.fpsk6.org at 9:00 AM)

I. OPEN MEETING –PUBLIC NOTICE OF MEETING

MR. ANTHONY DEPASCALE, BOARD PRESIDENT, CALLED THE ROLL AT 9:00 AM:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Ms. Andrea Bellise-Jandoli	ABSENT	Ms. Angela Altaai	PRESENT
Mr. Joseph Fede	PRESENT	Mr. Anthony DePascale	PRESENT
Ms. Melinda Street	PRESENT		

The Board will reconvene from Executive Session and Mr. Anthony DePascale, Board President, will preside and call the public meeting to order at approximately 9:00 AM and will read the following announcement to those present:

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Herald News and The Progress.

Now, please join us for the Pledge of Allegiance.

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Ryan Gupta	Superintendent of Schools	PRESENT
Mrs. Kathleen Marano	Interim Business Administrator/Board Secretary	PRESENT

II. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY*

None

III. PERSONNEL

A. Administration

1. Interim Business Administrator/Board Secretary Employment

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, accepts the continued employment of Kathleen Marano as Interim Business Administrator/Board Secretary, by the Interim County Superintendent of Schools, effective July 1, 2024 through August 31, 2024.

2. Rescind Employment Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, rescinds the employment approval for Cathriona Fitzsimons as a full-time tenure track Speech-Language Specialist for the 2024-2025 school year.

3. Employment

- a. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the employment of Martine Shepard as a full-time non-tenure track Maternity Leave of Absence Replacement Elementary Teacher in Grade Five for Melisa Locantore for the 2024-2025 school year at a salary of \$58,744 based on M.A., Step 2 on the current teachers' salary guide, pending contract negotiations.
- b. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the employment of Brianna DiGeronimo as a full-time tenure track Speech-Language Specialist for the 2024-2025 school year at a salary of \$65,743 based on M.A., Step 11 on the current teachers' salary guide, pending contract negotiations.

IV. CURRICULUM/PROGRAM

A. LIEP Three-Year Plan Approval

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the 2024-2027 Language Instruction Educational Program (LIEP) Three-Year Plan. This document was reviewed by the Board of Education members prior to recommendation for approval at this meeting.

B. Comprehensive Equity Plan Extension for 2024-2025

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the extension of the Comprehensive Equity Plan through the 2024-2025 school year and submission of the CEP Statement of Assurance. The current plan, approved in May of 2019, will remain in place.

C. 2024-2025 School Calendar Revision

Attachment A

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following revisions to the 2024-2025 School Calendar, approved at the January 17, 2024 Board meeting:

<u>Conference Revisions</u>	<u>2-Hour Delayed Opening Additions</u>	<u>Early Dismissal Revised to 2-Hour Delayed Opening</u>
Thursday, November 21, 2024	Monday, September 16, 2024	Wednesday, March 19, 2025
Monday, November 25, 2024	Monday, December 9, 2024	
Tuesday, November 26, 2024	Thursday, January 16, 2025	
	Tuesday, May 27, 2025	

V. BUSINESS/MEMBERSHIP RENEWAL

A. New Jersey School Insurance Group (NJSIG) Membership Renewal

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Fairfield Board of Education, hereinafter referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been canceled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

1. This agreement is made by and between NJSIG and the Educational Institution;
2. The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2024, and ending July 1, 2027 at 12:01 a.m.;

3. In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
4. The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
5. NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
6. By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
7. The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
8. The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
9. The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
10. If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
11. The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
12. The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

GRANT APPROVAL:

B. ESEA Grant Application 2024-2025

BE IT RESOLVED that the Fairfield Board of Education accepts the allocation and approves the submission of the ESEA Grant Application to the New Jersey Department of Education for the 2024-2025 school year as follows:

Title I	\$63,455
Title II	\$12,209
Title IV	\$10,000

C. IDEA Grant Application 2024-2025

BE IT RESOLVED that the Fairfield Board of Education accepts the allocation and approves the submission of the IDEA Grant Application to the New Jersey Department of Education for the 2024-2025 school year as follows:

Basic	\$157,944
Preschool	\$10,322

BUILDINGS, GROUNDS AND MAINTENANCE:

D. Electrical work for IT Server at Winston S. Churchill School

BE IT RESOLVED that the Fairfield Board of Education received two quotes for electric work for the new IT Server Relocation at Winston S. Churchill as follows:

CONTRACTOR NAME	COST
Sauchelli Electric	\$11,635.00
Sal Electric Co., Inc.	\$12,754.00

BE IT FURTHER RESOLVED that the Fairfield Board of Education ratifies and affirms Sauchelli Electric for electrical work for the IT Server Relocation at Winston S. Churchill Schools in the amount of \$11,635.00.

E. Installation of Split Air Handler Cooling System Winston S. Churchill School

BE IT RESOLVED that the Fairfield Board of Education received two quotes for the installation of a split air handler cooling system in the new IT server room at Winston S. Churchill as follows:

CONTRACTOR NAME	COST
AirMaster Heating & Cooling	\$9,700.00
State Wide Heating & Cooling	\$10,490.00

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BE IT RESOLVED that the Fairfield Board of Education approves the quote from AirMaster Heating & Cooling for the installation of a split air handler cooling system for the new IT server room at Winston S. Churchill Schools in the amount of \$9,700.00.

F. Mold Remediation at Winston S. Churchill School

BE IT RESOLVED that the Fairfield Board of Education received two quotes for the mold remediation at Winston S. Churchill School as follows:

CONTRACTOR NAME	COST
SERVPRO	\$3,724.24
First OnSite	\$6,000 (T&M)

BE IT RESOLVED that the Fairfield Board of Education approves the quote from SERVPRO for the mold mediation at Winston S. Churchill Schools in the amount of \$3,724.24.

G. Painting/Touch-up Painting of Administration Offices at Adlai E. Stevenson School

BE IT RESOLVED that the Fairfield Board of Education received two quotes for the painting and touch-up painting of administration offices at Adlai E. Stevenson School as follows:

CONTRACTOR NAME	COST
Al Franco & Sons Painting, Inc.	\$1,275.00
CertaPro Painters	\$2,462.92

BE IT RESOLVED that the Fairfield Board of Education approves the quote from Al Franco & Sons Painting, Inc. for the painting and touch-up painting of administration offices at Adlai E. Stevenson School in the amount of \$1,275.00.

Personnel/Curriculum/Program and Business/Finance Resolutions Items A-G

Introduced by: Angela Altaai

Seconded by: Melinda Street

Discussion: Angela Altaai asked if the new Speech-Language Specialist was a new position (Item A.3b).

ROLL CALL

Mr. Fede, Ms. Street, Ms. Altaai, Mr. DePascale - All Ayes

Ms. Bellise-Jandoli - Absent

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. COMMITTEE REPORTS

IX. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

NONE

X. NEXT MEETING

BE IT RESOLVED that the next meeting will be held, in person, on **August 15, 2024**, Public Work Session beginning at 6:00 PM followed by Executive Session with Public Session resuming at approximately 7:30 PM, at the Fairfield Municipal Building.

XI. ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by: Joseph Fede

Seconded by: Angela Altaai

Time: 9:06 AM

ROLL CALL

Mr. Fede, Ms. Street, Ms. Altaai, Mr. DePascale - All Ayes

Ms. Bellise-Jandoli - Absent