

Fairfield Board of Education
Meeting Minutes
Tuesday, September 19, 2017 – 7:30 PM
Stevenson School - Gym
15 Knoll Road, Fairfield, NJ 07004

The meeting was called to order at approximately 7:30 p.m., by Mrs. Andrea Jandoli, Board President, by reading the following announcement to those present:

“The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

BOARD MEMBERS PRESENT: Mr. Jeffrey Didyk, Mr. Pat Freda, Mr. Robert Lombardy, Mr. Brian Egan, Vice President and Mrs. Andrea Jandoli, President

BOARD ADMINISTRATION PRESENT: Ms. Susan Ciccotelli, Superintendent of Schools
Ms. Yvonne Hellwig, Business Administrator

PUBLIC & STAFF PRESENT: Several Staff Members and numerous Township Residents

The Pledge of Allegiance was then held.

Before beginning the Agenda Items, the Board called for a discussion on the numerous transportation issues experienced during the first two weeks of the school year. Ms. Hellwig introduced Mr. John Ferraro, Essex Regional Educational Services Commission and Mr. Kevin Torster, Student Transportation of America. Ms. Hellwig thanked her staff and other staff members for their extensive assistance in trying to resolve all of the issues and concerns received. Ms. Hellwig also shared a timeline on the steps taken in preparation for school year transportation. The Board asked members of the audience to express their concerns and issues first and that all questions would be answered after everyone spoke. Mr. Kevin Torster and Ms. Hellwig responded to several questions. Mr. Ferraro did not address any questions.

Mrs. Jandoli called for a 10 minute recess at 9:47PM to allow anyone who wanted to leave time to exit the building.

I. PUBLIC COMMENT ON: AGENDA ITEMS ONLY

There were no public comments

II. ENROLLMENT

Grade/School	Total Students 6/30/17	Total Students 9/15/17
Preschool	41	55
K – Stevenson	73	81
1 – Stevenson	112	76
2 – Stevenson	82	110
3 – Stevenson	75	88
4 – Churchill	89	76
5 – Churchill	105	94
6 – Churchill	96	106
Total:	673	686
Out of District : #367		

PRESENTATION OF HIB INVESTIGATIONS, TRAININGS, AND PROGRAMS DATA/EVVRS:
PER. #2

The Board of Education is required to present to the public the HIB Investigations, Trainings, and Program Data and EVVRS reports for period #2 (1/1/17 – 6/30/17) of the 2016-2017 school year between September 1, 2017 and December 31, 2017.

III. SCHOOL SELF-ASSESSMENT FOR DETERMINING GRADES

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the submission of the Statements of Assurance for the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the period of July 1, 2016 through June 30, 2017.

IV. PERSONNEL

A. INSTRUCTIONAL

1. Teacher in Charge

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve Michael Cardillo as Teacher in Charge at Churchill School, at the stipend per current teachers’ contract.

B. NON-INSTRUCTIONAL

1. Resignation: Aide

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, accept the resignation of Deanna Kendall, PG/C/Office Aide, effective September 6, 2017 with regrets and best wishes.

2. Employment

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve the employment of Dana Gencarelli as a Kindergarten Instructional Aide at \$15.00 per hour, effective for the 2017-2018 school year. All required paperwork, including criminal history is on file.

C. SUBSTITUTES

Recommended Motion: that the Fairfield Board of Education, upon the recommendation of the Superintendent, approve Deanna Kendall as an aide substitute for the Fairfield Public School District, effective for the 2017-2018 school year.

V. POLICY

A. FIRST READING (ALERT 213)

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the first reading of the policies listed below:

P 2700	Services to Nonpublic School Students (M)	Revised
P&R 7100	Long-Range Facilities Planning (M)	Revised
P&R 7101	Educational Adequacy of Capital Projects	Revised
P 7102	Site Selection and Acquisition	Revised
R 7102	Site Selection and Acquisition	NEW
P 7130	School Closing	Revised
P7300	Disposition of Property	Revised
R 7300.1	Disposal of Instructional Property	ABOLISHED
R 7300.2	Disposal of Land	Revised
R 7300.3	Disposition of Personal Property	Revised
R 7300.4	Disposition of Federal Property	Revised

VI. CURRICULUM/PROGRAM

A. GOOD NEWS

- Kindergarten is off to a great start! Our first few days have been busy adjusting to the new routines. Children are in the process of getting to know each other. They have made many new friends already! Students have started learning many new things, such as writing lines, writing their names and birthdays, pattern blocks and a special project in honor of September 11. You can see the patriotic windsocks hanging in the classrooms. All the students are very excited about their classes and look forward to a wonderful year of learning.
- First grade students have begun learning their new first grade routines, which teach independence. Our phonics program, Foundations, is off to a great start as well, practicing their letters, sounds, and letter formation. In writing, the students are composing sentences with proper capitalization and punctuation.
- The Churchill School Back to School Night went very well with the new format. Parents had an opportunity to see every teacher their children have by rotating through their child's schedule every eight minutes. They staggered the 4th grade times so that parents with students in multiple grades could attend more than one grade level teacher presentation.
- Students Ethan Rivera, Victoria Bayard, Josie Duva, Hannah Bayard, Carlos Bonilla, Alexis Pryzbylinski, and Brielle Pryzbylinski set up a table at Back-to-School Night to collect donations for Hurricane Relief for Houston and Florida. They made posters, gave a Google Slide Presentation and decorated the donation box. They also handed out flyers for parents who could not donate that night. Together, they raised more than \$200 for the evening. All donations will be hand-delivered to the Red Cross later this month.
- Fifth grade students are enjoying hands-on activities in the new science series.
- HEP students at Churchill School designed and built a Greenhouse for the Churchill Garden. Engineering at its finest!

B. ADVISOR APPROVALS FOR 2017-2018

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the following advisor assignments for the 2017-2018 school year, at the stipend per contract. *Stipend will be split for two advisors.

	<u>STEVENSON</u>	<u>CHURCHILL</u>
Art Club/Mural	T. Farrell	T. Farrell
Art Club/Design	J. Conte & J. Gualtieri*	N/A
Homework	J. Booth L. Salter	L. Hessenius L. MacIntosh D. Gualtieri
Student Council	N. Messina	L. MacIntosh
Communications/Media	N/A	J. Verrengia
Writing Club	N/A	J. Rhodes
Drama Club	N/A	A. Guerriero
Drama Club/Music	N/A	C. Janser
Coding/Computer Club	N/A	M. Suppa
Yearbook Club	N/A	P. Ahearn
Jazz Club	N/A	M. Cardillo

C. CURRICULUM APPROVAL

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the following curricula, which were revised in coordination with the West Essex Consortium, effective for the 2017-2018 school year.

- Comprehensive Health and Physical Education K-6
- Science K-2, 3, 4, and 5

D. WORKSHOP APPROVALS

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve attendance at the following workshops and also approve the reimbursement of registration and/or mileage, expenses, which are to be reimbursed, pending completion of the workshops and submission of the travel reports. *Lodging and meals included.

Staff	Workshop	Date	Place	Registration
J. Rhodes C. Vince-Cruz	Reading & Writing Disabilities	10/13/17	Lambertson, NJ	\$420 for 2
S. Patel	Neuro Optometric for O.T.	10/8/17	Kenilworth, NJ	\$250
E. Pilato	Positive Discipline in the Classroom	10/21-24	Denville, NJ	\$730

All Recommendations Items I - VI:

Introduced by:	Mr. P. Freda	Seconded by:	Mr. R. Lombardy
Mr. J. Didyk	Aye	Mr. B. Egan	Aye
Mr. P. Freda	Aye	Mr. R. Lombardy	Aye
Mrs. A Jandoli	Aye		

Motion Carries

VII. OPERATIONS/Board and District Goals (**This Item was Tabled**)

Recommended Motion: that the Board of Education, upon the recommendation of the Superintendent, approve the following Board and District Goals for 2017-2019.

Board of Education Goals

1. Create a Comprehensive Communication Program which will provide timely committee reporting to be distributed to all Board of Education members.
2. Create a Board of Education communication method that provides consistent, sustainable information to all Fairfield School District stakeholders.
3. Attract and retain highly qualified and certified professionals for all positions by supporting a research-based professional development program that cultivates ongoing learning and professional dialogue to ensure a highly skilled teaching staff.

District Goals

1. Investigate feasibility studies to explore ways to gain and more effectively utilize educational space to create appropriate class sizes, expand programs and allow for more effective teacher instruction and student learning.
2. Implement data driven differentiated instruction and train staff to meet the needs of all levels of learners using research-based programs.
3. Maximize use of technology to provide quality instructional tools. Additionally, continue the one-to-one initiative program and expand the use of online curricular components in academic areas.
4. Operate the district in an efficient and effective manner, ensuring fiscal prudence and proper allocation of resources to the various educational programs. Central Administration will continue to seek avenues to contain and/or reduce costs of all school district expenses to best represent the interests of our taxpayers, while providing quality educational programs for our students.

5. All Recommendations Items VII:

Introduced by:	Mr. P. Freda	Seconded by:	Mr. R. Lombardy
Mr. J. Didyk	Aye	Mr. B. Egan	Aye
Mr. P. Freda	Aye	Mr. R. Lombardy	Aye
Mrs. A Jandoli	Aye		

Motion to Table Carries

IX. BUSINESS OFFICE RESOLUTIONS

1. FINANCE

A. Minutes Approval

BE IT RESOLVED that “the following minutes be approved” from the August 22, 2017 Public & Executive Sessions.

B. Bills/Claims/Payrolls

BE IT RESOLVED “to approve the following Bills and Claims Lists and Payrolls”.

Bills and Claims List	\$ 283,677.24
August 15, 2017	\$ 92,453.81
August 30, 2017	\$ 67,283.97

C. Building Use Applications

BE IT RESOLVED to approve the following Building Use Applications:

Organization or Group/Location/Purpose	Date and Time Slot
Cedar Grove Flag Football League Stevenson School Field	Saturdays 8:00 A.M. – 2:00 P.M. From mid September Through the end of November
Career Day Fund Raiser (Extended) Churchill Parking Lot and Field	Wednesday, October 18, 2017 3:30 P.M. – 9:00 P.M.

D. Agreements/Contracts

BE IT RESOLVED that the Board of Education accept the FY 2018 ESEA, Title IV Grant funds in the amount of \$10,000, and approve the submission of the Fiscal Year 2018 ESEA Consolidated Grant application due to the State by September 8, 2017.

E. Gift Acceptance

BE IT RESOLVED that the Board of Education accept a gift from the Municipal Alliance, in the amount of \$3,728, for “Second Step”, a K-6 Curriculum for social and emotional behavior and bullying prevention, acquired with the help of our Guidance Department, with thanks and appreciation from administration, teachers and students of the Fairfield Public School District.

Business Resolution Items A, B, C, D, E

Introduced by: Mr. J. Didyk Seconded by: Mr. R. Lombardy

Mr. J. Didyk Aye Mr. B. Egan Aye

Mr. P. Freda Aye Mr. R. Lombardy Aye

Mrs. A. Jandoli Aye

Motion Carries

