

FAIRFIELD BOARD OF EDUCATION
Public Work Session
Meeting Minutes

Thursday, May 29, 2025 at 6:00 PM at the Fairfield Municipal Building

MR. ANTHONY DEPASCALE, BOARD PRESIDENT, CALLED THE ROLL AT 6:00 PM:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Ms. Andrea Bellise-Jandoli	PRESENT	Ms. Angela Altaai	ABSENT
Mr. Joseph Fede	PRESENT	Mr. Anthony DePascale	PRESENT
Ms. Melinda Street	PRESENT		

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Ryan Gupta	Superintendent of Schools	PRESENT
Mr. Wally Lindsley	Business Administrator/Board Secretary	PRESENT

BE IT RESOLVED that the Fairfield Board of Education meeting finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

RECOMMENDATION TO MOVE TO EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education hereby convenes to Executive Session for discussion of the following subjects: **1, 3, and 8.**

It is anticipated that the Executive Session will take approximately **60 minutes**; the Board may take action when it reconvenes to Public Session; and the minutes of the Executive Session shall be released to the public when the reason for the Executive Session no longer exists.

EXECUTIVE SESSION

Motion to go into Executive Session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;

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5. Any matter involving the purchase, lease or acquisition of real property with public funds;
6. Any tactics and techniques used in protecting the safety and property of the public;
7. Any pending or anticipated litigation;
8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
9. Attorney/Client privilege.

Motion by: **Melinda Street** Seconded by: **Andrea Bellise-Jandoli** Time: **6:28 PM**

Motion to return to open session (to be moved in Public Session):

Motion by: **Melinda Street** Seconded by: **Joseph Fede** Time: **7:28 PM**

ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Motion by: **Melinda Street** Seconded by: **Joseph Fede** Time: **7:28 PM**

ROLL CALL

Ms. Bellise-Jandoli, Mr. Fede, Ms. Street, Mr. DePascale - All Ayes

Ms. Altaai - Absent

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Thursday, May 29, 2025

7:30 PM at the Fairfield Municipal Building

(Access livestream at www.fpsk6.org at 7:30 PM. Also available on Channel 34)

The Board will reconvene from Executive Session and Mr. Anthony DePascale, Board President, will preside and call the public meeting to order at approximately 7:30 PM.

MR. ANTHONY DEPASCALE, BOARD PRESIDENT, CALLED THE ROLL AT 7:30 PM:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Ms. Andrea Bellise-Jandoli	PRESENT	Ms. Angela Altaai	ABSENT
Mr. Joseph Fede	PRESENT	Mr. Anthony DePascale	PRESENT
Ms. Melinda Street	PRESENT		

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Ryan Gupta	Superintendent of Schools	PRESENT
Mr. Wally Lindsley	Business Administrator/Board Secretary	PRESENT

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Herald News and The Progress.

Now, please join us for the Pledge of Allegiance.

BOARD PRESIDENT’S REPORT:

- Mr. DePascale thanked the HSA for organizing a highly successful fundraiser and expressed his appreciation to everyone who attended. He also extended his gratitude to the HSA for their continued support.

SUPERINTENDENT’S REPORT:

- Mr. Gupta informed the community that a plan is in place for both school principals for next year and will share the details once everything is finalized.
- Dr. Trabucco and the staff members recognized the Cardinals of the Month for Stevenson School from January to May and presented them with certificates.

BUSINESS ADMINISTRATOR’S REPORT: None

BOARD COMMITTEE REPORTS/COMMENTS: (any new or old business) None

PUBLIC COMMENT ON: AGENDA ITEMS ONLY None

FAIRFIELD BOARD OF EDUCATION MINUTES
FINANCE - MAY 29, 2025

The following finance motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1 to 6**, will be voted upon in one motion.

Motion by **Joseph Fede** Seconded by **Melinda Street** to approve the following motions:

- 1F. To approve the Minutes from the Public & Executive Sessions of April 10, 2025, April 29, 2025, and the Executive Session of May 14, 2025.
- 2F. To approve the Bills and Claims List and Payroll as follows:

Ratify and Affirm Bills & Claims List - 4/17/2025	\$71,131.10
Ratify and Affirm Bills & Claims List - 5/8/2025	\$225,248.51
Ratify and Affirm Bills & Claims List - 5/29/2025	\$159,858.91
Ratify and Affirm April 15, 2025 Payroll	\$441,382.33
Ratify and Affirm April 30, 2025 Payroll	\$440,200.00
Ratify and Affirm May 15, 2025 Payroll	\$428,574.67
Ratify and Affirm May 30, 2025 Payroll	\$438,088.60

- 3F. To approve the transfer of funds for the month of April 2025 as certified by the Business Administrator and authorized by the Superintendent of Schools.
- 4F. To approve the report of the Board Secretary and Treasurer of School Monies for the period of April 1, 2025 through April 30, 2025. Pursuant to N.J.A.C. 6A:23A-16.10 and certify that as of April 2025 the Board Secretary's monthly financial reports did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on these reports and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

BE IT FURTHER RESOLVED that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

5F Transfer Between Meetings

BE IT RESOLVED that the Fairfield Board of Education appoints the Business Administrator to make budget transfers as needed to maintain account balances between meetings for the 2025-2026 school year. Such transfers will be submitted to the Board at the next regular Board meeting.

FAIRFIELD BOARD OF EDUCATION MINUTES
FINANCE - MAY 29, 2025

6F. Tax Levy Payment Schedule 2025-2026

BE IT RESOLVED that the Fairfield Board of Education approves the schedule of tax payments from the municipality for the 2025-2026 school year in accordance with N.J.S.A. 18A:13-23 and Policy 6141, per the following schedule and on file with the Board Secretary:

July 10, 2025	\$1,243,894.00	January 10, 2026	\$1,243,894.00
August 10, 2025	\$1,243,894.00	February 10, 2026	\$1,243,894.00
September 10, 2025	\$1,243,894.00	March 10, 2026	\$1,243,894.00
October 10, 2025	\$1,243,894.00	April 10, 2026	\$1,243,894.00
November 10, 2025	\$1,243,894.00	May 10, 2026	\$1,243,894.00
December 10, 2025	\$1,243,894.00	June 10, 2026	\$1,243,894.00

Total Tax Levy 2025-2026: \$14,926,728.00

ROLL CALL

Ms. Bellise-Jandoli, Mr. Fede, Ms. Street, Mr. DePascale - All Ayes
Ms. Altaai - Absent

FAIRFIELD BOARD OF EDUCATION MINUTES
ORGANIZATIONAL RESOLUTIONS - MAY 29, 2025

The following organizational resolutions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1 to 15**, will be voted upon in one motion.

Motion by **Melinda Street** Seconded by **Andrea Bellise-Jandoli** to approve the following motions:

1OR. OFFICIAL NEWSPAPERS

BE IT RESOLVED that the Fairfield Board of Education designates *The Progress and The Herald News* as primary and/or The Star Ledger as needed as the official newspapers for the placement of all legal advertisements for the Fairfield Board of Education.

2OR. ARCHITECT OF RECORD

WHEREAS, the Fairfield Board of Education, pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-1, et. seq., previously adopted a resolution appointing the firm of *DiCara Rubino Architects* of Wayne, NJ to serve as Architect of Record to the Fairfield Board of Education.

WHEREAS, the Board has determined that it continues to require these professional services and desires that *DiCara Rubino Architects* continues to serve as the Architect of Record.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby reappoints *DiCara Rubino Architects* as Architect of Record to the Fairfield Board of Education for the period of July 1, 2025 through June 30, 2026; and

BE IT FURTHER RESOLVED that publication of notice of this contract shall be made in accordance with the requirements of N.J.S.A. 18A:18A-5.

3OR. AUDITING FIRM

BE IT RESOLVED that the Fairfield Board of Education reappoints the auditing firm of *Nisivoccia LLP* of Mt. Arlington, NJ as the Auditor of Record to the Fairfield Board of Education for the 2025-2026 school year; and

BE IT FURTHER RESOLVED that publication of notice of this contract award shall be made in accordance with the requirements of N.J.S.A. 18A:18A-5.

4OR. LEGAL COUNCIL

WHEREAS, the Fairfield Board of Education, pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-1, et. seq., previously adopted a resolution appointing *Machado Law Group, LLC* of Springfield, NJ to serve as Board Attorney to the Fairfield Board of Education.

**FAIRFIELD BOARD OF EDUCATION MINUTES
ORGANIZATIONAL RESOLUTIONS - MAY 29, 2025**

WHEREAS, the Board has determined that it continues to require these professional services and desires that ***Machado Law Group, LLC*** continues to serve as the Board Attorney.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby reappoints ***Machado Law Group, LLC*** as Board Attorney to the Fairfield Board of Education for the period of July 1, 2025 through June 30, 2026; and

BE IT FURTHER RESOLVED that publication of notice of this contract shall be made in accordance with the requirements of N.J.S.A. 18A:18A.

5OR. **SCHOOL PHYSICIAN**

WHEREAS, the Board of Education, pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-1, et. seq., previously adopted a resolution appointing ***The Doctors' Office Urgent Care of West Caldwell NJ***, 556 Passaic Ave, West Caldwell, NJ 07006, to serve as School Physician to the Fairfield Board of Education.

WHEREAS, the Board has determined that it continues to require these professional services and desires that ***The Doctors' Office Urgent Care of West Caldwell NJ*** continues to serve as School Physician.

NOW, THEREFORE, BE IT FURTHER RESOLVED that publication of notice of this contract award shall be made in accordance with the requirements of N.J.S.A. 18A:18A-5.

BE IT RESOLVED by the Fairfield Board of Education that ***The Doctors' Office Urgent Care of West Caldwell NJ*** is hereby reappointed as the School Physician to the Fairfield School District Board of Education for 2025-2026 school year at the following rates:

Description of Service	Rates
In Person Physician Consultation	\$150/visit
Phone/Email Physician Consultation	\$180/hour or \$45/15 minutes
Physician Review	\$45/15 minutes
Prescriptions	\$45
Hepatitis B Vaccine (Series of 3)	\$75 each
Hepatitis B Titers	\$280
Drug Screen	\$175 with exam/\$75 without exam
Breath Alcohol Test	\$50
New Hire Physical/Physical required by district	\$75
TB/Mantoux Testing Reading	\$50 without reading
Chest X-Ray (PA/Lateral)	\$85
Student Physical (without medical homes)	\$50

**FAIRFIELD BOARD OF EDUCATION MINUTES
ORGANIZATIONAL RESOLUTIONS - MAY 29, 2025**

6OR. BANK

BE IT RESOLVED that the Fairfield Board of Education reaffirms the designation of ***Columbia Bank and/or its successors*** as its official depositories of school monies and other funds of this District for the 2025-2026 school year for the following accounts:

General Fund
Payroll Account
Payroll Agency Account
Holding Account
Churchill Student Activity Account
Stevenson Student Activity Account
MECCA & Mark Ibrahim Scholarship Accounts

BE IT FURTHER RESOLVED that the Bank be authorized to honor warrants drawn upon the funds of the Fairfield Board of Education:

<u>Account Name</u>	<u>Signatures Required</u>
General Fund	Board President, Board Secretary, and Superintendent
Payroll Account	Board Secretary, Superintendent
Holding Account	Board President, Board Secretary, and Superintendent
Payroll Agency Account	Board President, Board Secretary, and Superintendent
Churchill Student Activity Account	Principal and Board Secretary or Superintendent
Stevenson Student Activity Account	Principal and Board Secretary or Superintendent
MECCA & Mark Ibrahim Scholarship Accounts	Board President, Board Secretary and Superintendent

7OR. PAYMENT OF BILLS

BE IT RESOLVED that the Fairfield Board of Education authorizes the Business Administrator/Board Secretary to approve the payment of bills and claims between Board Meetings on an “as needed” basis for 2025-2026 school year; and

BE IT FURTHER RESOLVED that the Fairfield Board of Education authorizes the School Business Administrator to adhere to Public Law 2007, Chapter 42 that changes N.J.S.A. 18A:19-3 that allows the payment of bills and claims below the 15% of the Bid Threshold (any claims under \$6,600) without the vendor signing a declaration for receipt of payment.

**FAIRFIELD BOARD OF EDUCATION MINUTES
ORGANIZATIONAL RESOLUTIONS - MAY 29, 2025**

8OR. TRANSFER BETWEEN MEETINGS

BE IT RESOLVED that the Fairfield Board of Education appoints the Business Administrator to make budget transfers as needed to maintain account balances between meetings for the 2025-2026 school year. Such transfers will be submitted to the Board at the next regular Board meeting.

BE IT FURTHER RESOLVED that the Business Administrator and Payroll/Benefits Coordinator be authorized to perform wire transfers.

9OR. STANDARD OPERATIONAL PROCEDURES & INTERNAL CONTROL MANUAL

BE IT RESOLVED that the Fairfield Board of Education adopts the current District Standards Operations Procedures and Internal Controls Manual for the 2025-2026 school year on file in the Office of the Business Administrator.

10OR. DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, in accordance with N.J.A.C., the State of New Jersey Division of Contract Compliance and Equal Employment Opportunity requires that each public agency annually designate an officer or employee to serve as its public agency compliance officer; and

WHEREAS, the public agency compliance officer is responsible for administering contracting procedures pertaining to equal employment opportunity regarding both the public agency and the service providers. The service providers shall include but shall not be limited to goods and services vendors, professional service vendors, and construction contractors; and

WHEREAS, the Fairfield Board of Education has determined that the Board Secretary can effectively and appropriately perform the duties of the public agency compliance officer; and

NOW, THEREFORE, BE IT RESOLVED that the Fairfield Board of Education hereby designates the Board Secretary as the Public Agency Compliance Officer for N.J.A.C. 17:27-3.2.

11OR. QUALIFIED PURCHASING AGENT

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq. permits local contracting units to increase their bid threshold up to \$44,000; and

WHEREAS, N.J.S.A. 40A:11-3a permits an increase in the bid threshold of a Qualified Purchasing Agent as appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5, et seq., established the criteria for qualifying as a Qualified Purchasing Agent; and

FAIRFIELD BOARD OF EDUCATION MINUTES
ORGANIZATIONAL RESOLUTIONS - MAY 29, 2025

WHEREAS, Wally A. Lindsley possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5, et seq.; and

WHEREAS, the Fairfield Board of Education wishes to increase the bid threshold and to appoint Wally A. Lindsley as Qualified Purchasing Agent; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Fairfield Board of Education that the bid threshold be increased to \$44,000; and

BE IT FURTHER RESOLVED by the governing body of the Fairfield Board of Education hereby appoints Wally A. Lindsley as the Qualified Purchasing Agent authorized to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit; and

BE IT FURTHER RESOLVED that the Superintendent and/or the School Business Administrator are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.

12OR. **RISK MANAGEMENT/INSURANCE BROKER**

WHEREAS, the Fairfield Board of Education (the "Board") is authorized to insure, contract or provide for any insurable interest of the school district or Board; and

WHEREAS, the Board has determined that it is necessary, prudent and advisable to employ the services of a risk management consultant for purposes of consulting with and advising the Board on the myriad of insurable risks and coverages available to the Board so as to offset certain liabilities which the Board may incur from time to time; and

WHEREAS, such services are not subject to public bidding per N.J.S.A.18A:18A-5(a)(10) provided that the Board adhere to the requirements for the award of a contract in the nature of an extraordinary unspecifiable service; and

WHEREAS, the Board has determined after an appropriate review process that ***Treadstone Risk Management LLC*** is qualified to provide such services to the Board and that said appointment is in the best interest of the district and will result in the provision of the highest quality services to the district; and

NOW, THEREFORE, BE IT RESOLVED upon the recommendation of the Superintendent and the School Business Administrator, the Board hereby appoints ***Treadstone Risk Management LLC***, 60 Speedwell Avenue, Unit B, Morristown, NJ 07960 as its Risk Management Consultant.

**FAIRFIELD BOARD OF EDUCATION MINUTES
ORGANIZATIONAL RESOLUTIONS - MAY 29, 2025**

13OR. HEALTH INSURANCE BROKER

WHEREAS, the Fairfield Board of Education (the “Board”) has determined that it is necessary to retain the services of a health insurance broker to assist with the procurement, analysis; and management of the Board’s medical, prescription, dental, vision and health insurance provider; and

WHEREAS, such services are not subject to public bidding per N.J.S.A.18A:18A-5(a)(10) provided that the Board adhere to the requirements for the award of a contract in the nature of an extraordinary unspecifiable service; and

WHEREAS, the Board has determined that the firm of IMAC Insurance Agency (Producer) is qualified to provide such services to the Board and that the appointment of the firm is in the best interest of the district and will result in the provision of the highest quality services at a fair and competitive price; and

NOW, THEREFORE, BE IT RESOLVED upon the recommendation of the Superintendent and the School Business Administrator, the Board hereby approves a Producer Agreement between the Board and IMAC Insurance Agency located at 540 Mill Street Belleville, NJ 07109 for the provision of consultancy services for the period of July 1, 2025 through June 30, 2026; and

BE IT FURTHER RESOLVED that the Board’s School Business Administrator is authorized to execute the Producer’s Agreement with IMAC Insurance Agency on behalf of the Board; and

BE IT FURTHER RESOLVED that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the district in accordance with the requirements of N.J.S.A. 18A:18A-5(a)(1).

14OR. JOB DESCRIPTIONS

BE IT RESOLVED that the Fairfield Board of Education adopts the existing Board approved Job Descriptions.

15OR. ADOPTION OF PURCHASING MANUAL

BE IT RESOLVED that the Fairfield Board of Education adopts the current Purchasing Manual for the 2025-2026 school year on file in the Office of the Business Administrator.

ROLL CALL

Ms. Bellise-Jandoli, Mr. Fede, Ms. Street, Mr. DePascale - All Ayes
Ms. Altaai - Absent

FAIRFIELD BOARD OF EDUCATION MINUTES
CONTRACTS - MAY 29, 2025

The following contract motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1 to 5**, will be voted upon in one motion.

Motion by **Andrea Bellise-Jandoli** Seconded by **Joseph Fede** to approve the following motions:

1CO. Essex Regional Educational Services Commission (ERESC)

BE IT RESOLVED that the Fairfield Board of Education approves Essex Regional Educational Services Commission (ERESC) to provide the District with Child Study Team, Speech/Language and Home Instruction Services for the period of July 1, 2025 through June 30, 2026 at the rates listed below:

Child Study Team Services	
Social Assessment, Educational Evaluation, Psychological Evaluation, Speech Evaluation	\$486.20 per student
Bilingual Evaluation	\$607.75 per student
Physical Therapy Evaluation, Occupational Therapy Evaluation	\$546.98 per student
LDTC, Social Worker, School Psychologist	\$151.94 per meeting
Speech/Language Services	\$115.48 per hour
Home Instruction Services	\$66.87 per hour

2CO. Out-of-District Placement

BE IT RESOLVED that the Fairfield Board of Education approves the out-of-district placement and tuition contract for Student ID #20391666 at New Beginnings in Fairfield, NJ for the period of July 7, 2025 through June 30, 2026. The total estimated tuition charges and extraordinary services is \$167,473.64.

3CO. Policy Service Provider Agreement

BE IT RESOLVED that the Fairfield Board of Education enters into an agreement with Strauss Esmay Associates, LLP to provide policy update services for the district in the amount of \$5,015.00 for the period of July 1, 2025 through June 30, 2026.

FAIRFIELD BOARD OF EDUCATION MINUTES
CONTRACTS - MAY 29, 2025

4CO. Computer Software License Renewal

WHEREAS, the Fairfield Board of Education has need for Computer Software Maintenance services to assist the district in daily usage of budget, payroll, and personnel software for the 2025-2026 school year; and

WHEREAS, it has been determined that the required services are specialized in nature, require expertise in the field of computers and software, and is not reasonably possible to describe the required services with written bid specifications.

NOW, THEREFORE, BE IT RESOLVED that the Fairfield Board of Education shall award a contract in the following amounts for these services as an extraordinary unspecifiable service to Systems 3000, 615 Hope Road, Eatontown, NJ.

Year	Total License Fee
07/01/2025	\$21,658.00
07/01/2026	\$22,091.00
07/01/2027	\$22,533.00

BE IT FURTHER RESOLVED that the details of the computer software maintenance services and the costs will be covered by a mutually agreed upon contract filed in the Business Administrator/Board Secretary's Office.

5CO. To approve Delta-T Group as a qualified nurse staffing agency on an as-needed basis for the 2025-2026 school year.

ROLL CALL

Ms. Bellise-Jandoli, Mr. Fede, Ms. Street, Mr. DePascale - All Ayes
Ms. Altaai - Absent

FAIRFIELD BOARD OF EDUCATION MINUTES
GRANTS - MAY 29, 2025

The following grant motion is made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Item **1**, will be voted upon in one motion.

Motion by **Melinda Street** Seconded by **Andrea Bellise-Jandoli** to approve the following motion:

1G. The Funding for Optimal Comprehensive Universal Screeners (FOCUS) Grant

To ratify and affirm that the Fairfield Board of Education approves the submission of the Funding for Optimal Comprehensive Universal Screeners (FOCUS) Grant in the amount of \$3,710 on May 22, 2025.

ROLL CALL

Ms. Bellise-Jandoli, Mr. Fede, Ms. Street, Mr. DePascale - All Ayes
Ms. Altaai - Absent

FAIRFIELD BOARD OF EDUCATION MINUTES
ADMINISTRATIVE - MAY 29, 2025

The following administrative motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1 - 4**, will be voted upon in one motion.

Motion by **Andrea Bellise-Jandoli** Seconded by **Melinda Street** to approve the following motions:

- 1A. To approve the costs associated with the events held at the Fairfield Public Schools as follows:
 - 1. Fun Day on June 13, 2025 from 9:00 AM to 3:00 PM at Adlai E. Stevenson School.
 - 2. Fun Day and BBQ on June 17, 2025 from 8:30 AM to 1:00 PM at Winston S. Churchill School.
- 2A. To approve Trafera Holdings, LLC for the purchase of student Chromebooks in the amount of \$64,000. (Hunterdon Educational Service Commission # CAT 22-01)
- 3A. To approve Math Expression to support the district's curriculum for Grades 3-5 for a period of three years, in the total amount of \$32,946.67.
- 4A. To approve Amplify Education, CKLA Literacy Program for Grades 2-4 for a period of three years, in the total amount of \$73,467.20.

ROLL CALL

Ms. Bellise-Jandoli, Mr. Fede, Ms. Street, Mr. DePascale - All Ayes
Ms. Altaai - Absent

FAIRFIELD BOARD OF EDUCATION MINUTES
BUILDING AND GROUNDS - MAY 29, 2025

The following building and grounds motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1 to 3**, will be voted upon in one motion.

Motion by **Joseph Fede** Seconded by **Andrea Bellise-Jandoli** to approve the following motions:

1BG. Replacement of Split System A/C in Room 30 at Adlai E. Stevenson School

BE IT RESOLVED that the Fairfield Board of Education received the following quotes to replace the Split System A/C in Room 30 at Adlai E. Stevenson School:

AirMaster Heating & Cooling	\$10,500
Millennium Mechanical, LLC	\$18,395

BE IT RESOLVED that the Fairfield Board of Education ratifies and affirms payment to AirMaster Heating & Cooling for the replacement of the Split System A/C in Room 30 at Adlai E. Stevenson School in the amount of \$10,500.

2BG. Lead Water Testing

BE IT RESOLVED that the Fairfield Board of Education approves the proposal for Lead in Water Testing at Adlai E. Stevenson and Winston S. Churchill Schools from Omega Environmental Services, Inc. in the amount of \$4,574.

BE IT FURTHER RESOLVED that the water is tested every three years.

3BG. To approve the School Bus Emergency Evacuation Drills for the Fairfield Schools held in accordance with N.J.A.C. 6a:27-11.2.

- Adlai E. Stevenson School held their drill for routes 1-2 and SE-GR on May 8, 2025. All routes were evacuated and supervised by Dr. Michael Trabucco.
- Winston S. Churchill School held their drill for routes 8-9 and SE-GR on May 27, 2025. All routes were evacuated and supervised by Mr. Raymond Santana and Ms. Samantha Lagasi.

ROLL CALL

Ms. Bellise-Jandoli, Mr. Fede, Ms. Street, Mr. DePascale - All Ayes
Ms. Altaai - Absent

FAIRFIELD BOARD OF EDUCATION MINUTES
PERSONNEL - MAY 29, 2025

The following personnel motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1 - 11**, will be voted upon in one motion.

Motion by **Melinda Street** Seconded by **Joseph Fede** to approve the following motions:

1P. Non-Recognized Title Renewal

To reapprove the job description, title, and position of “Director of Curriculum and Instruction/Principal” effective for the 2025-2026 school year, as approved by the Essex County Superintendent of Schools on July 21, 2016 and annually since; and further reapprove the annual submission of said job description and excerpt from the Board agenda approving the job description, title, and position to the Essex County Superintendent of Schools.

2P. To approve movement on the teachers’ salary guide for **Brianna Salvemini** from BA+15, Step 3 to MA, Step 4 effective September 1, 2025.

3P. To approve the resignations of the following staff members:

Name	Location	Position	Reason	Last Day of Employment
Jennifer Ashinsky	District	LDTC	Resignation	06/30/2025
Jennifer Conte	AES	Kindergarten Teacher	Resignation	06/30/2025
Marisa Iodice	WSC	Third Grade Teacher	Resignation	06/17/2025
Christina Proietto	WSC	Sixth Grade Teacher	Resignation	06/30/2025

4P. To approve the appointment(s) of the following staff member(s) for the 2025-2026 school year, all required documentation is on file:

Name	Location/ Position	Tenure Track or Leave Replacement	Replacing or New Position	Step	Prorated Salary/Hourly Rate	Effective Date(s) on or about
Emily Lay	AES General Ed Teacher	Tenure Track	Marisa Iodice	BA, 2	\$60,000	08/28/2025
Laurel Osterman	AES General Ed Teacher	Tenure Track	Nicole Carnovale	BA, 9	\$66,854	08/28/2025
Jaclyn VanNatten	WSC General Ed Teacher	Tenure Track	Christina Proietto	BA+15, 2	\$60,900	08/28/2025

FAIRFIELD BOARD OF EDUCATION MINUTES
PERSONNEL - MAY 29, 2025

- 5P. To approve the appointment(s) of the following substitute staff member(s) for the 2024-2025 school year, pending receipt of all required documentation:

Name	Position	Daily Rate	Effective Date(s) on or about:
Brianna Perrone	Substitute Teacher Substitute Aide	\$130 per day \$15.50 per hour	06/02/2025

- 6P. To approve the contracts for the following non-tenured paraprofessionals for the 2025-2026 school year:

<u>Name</u>	<u>Hourly Rate</u>	<u>Name</u>	<u>Hourly Rate</u>
Blum, Sharyn	\$27.10	Lozito, Patricia	\$20.60
Calello, Jennifer	\$20.50	Matos, Rosa	\$27.60
Carroll, Lisa	\$32.50	Nichols, Jelsamina	\$20.00
Contaldi, Kathleen	\$26.10	Ortizzo, Kristin	\$21.60
Convertino, Daniele	\$27.10	Spano, Jeanney	\$20.50
Fiore, Melissa	\$20.60	Suhey, Tracey	\$20.50

- 7P. To approve the contracts for the following non-tenured custodians for the 2025-2026 school year:

<u>Name</u>	<u>Salary</u>	<u>Name</u>	<u>Salary</u>
Colon, Gladys	\$46,461	Mucka, Ervis	\$47,725
Colon, Jenelee	\$46,461	Palos, Nicholas	\$46,461
Fedna, Carlos	\$50,034	Woodson, Robert	\$81,105
Grotz, William	\$49,800	Zuk, Robert	\$62,854

- 8P. To approve the contract for tenured secretary, Maria Petinakis, at a salary of \$49,367 for the 2025-2026 school year.

- 9P. To approve the contracts for the following certificated, non-tenured staff for the 2025-2026 school year:

<u>Name</u>	<u>Degree</u>	<u>Step</u>	<u>Salary</u>	<u>Name</u>	<u>Degree</u>	<u>Step</u>	<u>Salary</u>
Chomyszak, Theodor	BA	10	\$69,334	McKernan, Brianna	BA+30	2	\$62,300
DeMassi, Gianna	BA	2	\$60,000	Montwaid, Olivia	MA	2	\$64,300
DiGeronimo, Brianna	MA	10	\$73,634	Onove, Hana	BA	8	\$65,354
Hadi, Samira	MA	12	\$80,534	Pontone, Anthony	MA	7	\$68,154
Kelly, Andrea	BA	14	\$84,659	Prinzo, Heather	MA	4	\$65,124
Lagasi, Samantha	BA	13	\$80,159	Rubino, Alexa	MA	9	\$71,154
Locantore, Melisa	BA	1	\$59,750	Silvestri, Kyle	MA	6	\$66,879
Lozito, Patricia A.	MA	16	\$98,409	Staudinger, Amy	BA	1	\$59,750
Martone, Ceyla	BA+30	14	\$86,959	Tulanowski, Jonalyn	MA	2	\$64,300

FAIRFIELD BOARD OF EDUCATION MINUTES
PERSONNEL - MAY 29, 2025

- 10P. To approve the contracts for the following certificated, tenured staff for the 2025-2026 school year:

<u>Name</u>	<u>Degree</u>	<u>Step</u>	<u>Salary</u>		<u>Name</u>	<u>Degree</u>	<u>Step</u>	<u>Salary</u>
Alonso, Daphne	BA	17	\$98,834		Major, Marya	BA+15	19	\$101,634
Annese, Giana	MA	4	\$65,124		Malinowski, Danielle	BA+15	8	\$66,254
Bargiel, Dina	BA	19	\$100,834		Malinski, Cherylann	BA+15	18	\$100,634
Barra, Laura	BA+15	7	\$64,754		Manna, Michelle	BA	5	\$61,579
Booth, Julia	BA	5	\$61,579		Marchetta, Carolina	BA	19	\$100,834
Bowers, Lisa	MA	19	\$105,134		Mayer, Vanessa	BA+15	10	\$70,234
Breznak, Colleen	BA	16	\$94,109		Nazarian, Dorian	MA	19	\$105,134
Chavkin, Jaime	MA+15	17	\$105,134		Panzarino, Gabriella	BA	3	\$60,324
Colon, Daniela	BA+15	8	\$66,254		Patel, Sonal	BA	19	\$100,834
Crisafi, Kristin	MA	18	\$104,134		Perrone, Jennifer	BA	19	\$100,834
D'Elia, Jennifer	BA	5	\$61,579		Prall, Catherine	MA+15	17	\$105,134
Dearani, Cristina	BA	7	\$63,854		Puglisi, Gina	BA	8	\$65,354
DeMarco, Matthew	MA	13	\$84,459		Salant, Lisa	MA	10	\$73,634
Dewland, Megan	BA	9	\$66,854		Salter, Laurie	MA	9	\$71,154
Diaz, Adriana	BA	4	\$60,824		Salvemini, Brianna	MA	4	\$65,124
Dickson, Joleen	BA+15	19	\$101,634		Sarna, Jennifer	BA	3	\$60,324
Goldsmith, Andrea	BA	10	\$69,334		Singh, Jennifer	MA+30	17	\$106,134
Goodman, Sara	MA	7	\$68,154		Smith, Rebecca	MA+30	18	\$107,134
Gualtieri, Donna	BA	18	\$99,834		Spanarelli, Donna	MA	17	\$103,134
Healy, Susan	MA	19	\$105,134		Suppa, Maria	BA	19	\$100,834
Horvath, Peter	MA	19	\$105,134		Tabatneck, Donna	MA	15	\$93,684
Kirk, Sarah	MA	17	\$103,134		Verrengia, James	MA+15	15	\$95,684
Kohlberg, Jodie	MA	19	\$105,134		Vince-Cruz, Caroline	BA+15	19	\$101,634
Lazaro, Justin	BA	3	\$60,324		Zigouras, Alexandra	MA	13	\$84,459
Lizza, Donna	MA+15	11	\$78,809		Zincone, Megan	BA+15	7	\$64,754

FAIRFIELD BOARD OF EDUCATION MINUTES
PERSONNEL - MAY 29, 2025

- 11P. To approve the following appointments for the Extended School Year 2025 Program. Rates and positions were approved at the March 13, 2025 Board meeting.

<u>Position</u>	<u>Name of Staff</u>	<u>Per IEP Requirements</u>	<u>Total Hours</u>	<u>Hourly Rate</u>
<u>CONTRACTED VENDOR</u> Speech Therapist for student contact time and required meetings	TBD			Contracted Rate
Occupational Therapist	Anthony Pontone	20 days @ 4.5 hours per day	90	\$61.85
Primary MD Teachers (2)	Samira Hadi Ceyla Martone	20 days @ 4.5 hours per day	180	\$61.85
Primary MD Teachers (1)	Lisa Salant Susan Healy	20 days @ 4.5 hours per day	90 (to be split)	\$61.85
School Nurse	Patricia A. Lozito Stephanie Belcastro Krystina Millstein	20 days @ 4.5 hours per day	90 (to be split)	\$61.85
District Instructional Aides (MD) (5)	Lisa Carroll Jelsamina Nichols Tracey Suhey	20 days @ 4.0 hours per day	400 (to be split)	\$20.00
*Non-District	*Micaela Healy *Isabella Rodrigues			*Non-District \$15.00
Child Study Team: LDTC, Psychologist, Occupational Therapist	Jennifer Ashinsky, Jennifer Singh, Anthony Pontone	For completing evaluations and meetings		\$61.85
<u>CONTRACTED VENDOR</u> Speech Therapist	TBD	For completing evaluations and meetings		Contracted Rate Not to exceed \$8,000

ROLL CALL

Ms. Bellise-Jandoli, Mr. Fede, Ms. Street, Mr. DePascale - All Ayes
Ms. Altaai - Absent

FAIRFIELD BOARD OF EDUCATION MINUTES

CURRICULUM/PROGRAM - MAY 29, 2025

The following curriculum/program motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1 - 4**, will be voted upon in one motion.

Motion by **Joseph Fede** Seconded by **Melinda Street** to approve the following motions:

1C. To approve the following requests for Professional Development:

Employee Name	Conference/Workshop	Location	Date(s)	Expenses*
James Verrengia	Mathematics Reimagined: Every Learner, Every Path (HMH)	Weehawken, NJ	06/03/2025	Registration Fee: \$0 Cost of Mileage: \$17.77
Catherine Prall	Spotlight on Dyslexia (Learning Ally)	Virtual	06/04/2025 06/05/2025	Registration Fee: \$79.00
Anthony Pontone	Handwriting Without Tears and Readiness & Writing (Learning Without Tears)	New York, NY	06/12/2025	Registration Fee: \$558.00 Cost of Mileage: \$21.92 Cost of Toll: \$16.06 IDEA Funds
Michelle Adams	NJASBO Introduction to Payroll Workshop	Virtual	Self Paced	Registration Fee: \$325.00

*Estimated reimbursement of mileage, meals, and incidentals (according to NJ per diem rates) to be paid pending completion of the workshop and submission of the travel report.

2C. To ratify and affirm the following Professional Development:

Employee Name	Conference/Workshop	Location	Date(s)	Expenses
Catherine Prall	NJ ELA North Jersey Supervisor Group	Drew University, Madison, NJ	05/29/2025	Registration Fee: \$0 Cost of Mileage: \$14.95

3C. To approve the 2025-2026 Nursing Service Plan updated/revised by the school nursing staff and school physician.

4C. To approve the 2023-2024 District and School (HIB) Grade Report shared at this public meeting and to be posted on the district website.

ROLL CALL

Ms. Bellise-Jandoli, Mr. Fede, Ms. Street, Mr. DePascale - All Ayes

Ms. Altaai - Absent

FAIRFIELD BOARD OF EDUCATION MINUTES
POLICY - MAY 29, 2025

The following policy motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Item **1 - 2**, will be voted upon in one motion.

Motion by **Andrea Bellise-Jandoli** Seconded by **Melinda Street** to approve the following motions:

- 1PO. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation WSCS #21A 2024-2025 for the reasons set forth in the Superintendent's Report to the Board. A copy of the Board's decision will be sent to the affected students' parents.
- 2PO. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation WSCS #21C 2024-2025 for the reasons set forth in the Superintendent's Report to the Board. A copy of the Board's decision will be sent to the affected students' parents.

ROLL CALL

Ms. Bellise-Jandoli, Ms. Street, Mr. DePascale - All Ayes

Mr. Fede - Abstain

Ms. Altaai - Absent

FAIRFIELD BOARD OF EDUCATION MINUTES
ENROLLMENT - MAY 29, 2025

<u>Grade</u>	<u>Students 6/7/2024</u>	<u>Students 5/23/2025</u>
Preschool Inclusive	22	27
Preschool Disabilities	12	8
Kindergarten	92	99
First	96	92
Second	99	94
Third	84	104
Fourth	109	84
Fifth	108	109
Sixth	86	110
Out-of-District	2	2
Charter School	0	3
Total	710	732

**FAIRFIELD BOARD OF EDUCATION MINUTES
MAY 29, 2025**

The Board President will open the floor to the public comments on non-agenda items.

PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

- A member of the public asked about the ballot questions from the last meeting. - Mr. Gupta responded.
- A member of the public raised a concern regarding young children entering vehicles during pick-up in inclement weather. - Mr. Gupta and Mr. DePascale responded.

NEXT MEETING

BE IT RESOLVED that the next meeting will be held, in person, on June 12, 2025, Public Work Session beginning at 6:00 PM followed by Executive Session with Public Session resuming at approximately 7:30 PM, at the Fairfield Municipal Building.

ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Motion by: **Andrea Bellise-Jandoli** Seconded by: **Joseph Fede** Time: **7:57 PM**

ROLL CALL

Ms. Bellise-Jandoli, Mr. Fede, Ms. Street, Mr. DePascale - All Ayes
Ms. Altaai - Absent